

H. Mari P Grande

*Creative Arts Psychotherapist*

LCSW, LCAT, ATR-BC

LCSW-R# 73 076740

LCAT # 05 000197

26 Court Street, Suite 2117  
Brooklyn, NY 11201  
718-855-7576

125 East 23<sup>rd</sup> Street, 500 #1  
New York, NY 10010  
917-535-7576

Fax 615-858-7576  
mari@marigrande.com

## **CANCELLATION AND VACATION POLICY**

Therapy is a commitment and it works best with consistency, for both client and therapist. This policy aims to be clear and fair.

When we decide to work together I commit my time and resources to help you. Thus, I ask you, the client, to be respectful of this policy.

If you must cancel a session I require two business days notice or else you will be charged a late cancellation fee for the cost of your missed session.

To reschedule an appointment, changes are made within a week of your regularly scheduled time, and are dependent on availability. A phone or Face Time session is also an option under certain circumstances. Please provide at least one week's notice to make changes.

Vacations are permitted as long as at least two-weeks notice is given.

Cancellation due to termination of treatment requires two week's notice if working together less than a year, and three week's notice if working together over a year.

Thank you for your consideration regarding this important matter.

Sincerely,

*Mari*